

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
September 21, 2007

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, September 21, 2007, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Mr. Max Huey, Mr. Bruce Martin, Mr. Napoleon Moore, Mr. Ed Perry, Mr. Bobby Steinriede, Mrs. Brenda Yonge and Mr. George Walker.

Members not present: Mr. Chip Crane.

Staff in attendance: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Mrs. Deborah Gilbert, Dr. Jason Pugh, Dr. Larry Day, Mr. Ray Smith, Mrs. Audra Kimble, Mr. Shawn Mackey, Mr. Jim Southward, Dr. Debra West, and Mrs. Janet Dominy.

Guests in attendance: Dr. Reginald (Reggie) Sykes – Institutions of Higher Learning (IHL); Mr. Chuck Rubisoff – Office of the Attorney General, Mr. Rod Risley – Phi Theta Kappa International Honor Society, Mr. Martin Mangold – EdNet, Ms. Georgia Hackney – student at Mississippi State University

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:00 a.m.

PRELIMINARIES

Mr. Napoleon Moore gave the invocation.

Approval of the Minutes of the August 16 - 17, 2007 Meeting

Upon a motion by Mr. Bubba Hudspeth and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve the minutes of the August 16 - 17, 2007 meeting.

Approval of Agenda

Upon a motion by Mrs. Pat Dickens and a second by Mr. Max Huey, the Board **voted unanimously** to approve the agenda for the September 21, 2007 meeting.

REPORTS/ACTION

Executive Director's Report

Dr. Stonecypher began by discussing the second Wired Grant that Mississippi has received. The first Wired Grant encompassed several community colleges in East Mississippi and West Alabama working together. The second Wired Grant deals with several of the community colleges in the southern part of the state. Governor Barbour appointed Dr. Jason Pugh to serve as a Board Member on the Wired Grant. Dr. Stonecypher asked Dr. Pugh to give an overview of this particular grant.

Dr. Pugh began by saying that this grant was the second round of national initiatives from the U. S. Department of Labor to focus on regional workforce activities. The grant covers eighteen (18) counties in south Mississippi and is a \$5 million grant to be carried out over three (3) years. The emphasis on this particular grant is the Metal Working Cluster which includes advanced manufacturing, construction and various other metal trades in that particular area. The State Board has been able to provide additional funding through our Challenge Grant process which will contribute an additional \$2.25 million over the course of three (3) years.

Dr. Stonecypher discussed developing preliminary plans for a new facility for the State Board for Community and Junior Colleges as well as a center for the entire system. He would like to explore the possibility of using some of the EdNet funds as a down payment or benchmark on the new facility.

Dr. Stonecypher called on Mr. Ray Smith to elaborate on the development of the plans. Preliminary ideas include the architectural design of the PTK building and other southern architecture. Each division within the State Board Agency contributed input and ideas regarding their desires for the new building. Approximately 29,000 square feet would be needed for the building, and the parking garage would need about fifty (50) spaces which would add an additional 10,000 square feet. Total area needed would be around 39,000 square feet.

Dr. Stonecypher suggested that a committee of the Board be formed to work with the staff to decide on the particular needs and design for the building.

Mr. Walker added that it would be very beneficial to the fifteen (15) community and junior colleges to have a building in Jackson to use. He also stated that initial plans need to be presented to the legislature by January of 2008.

Dr. Stonecypher asked Mr. Bruce Martin to give his thoughts regarding EdNet. Mr. Martin said that he felt like the State Board could use the money being held by EdNet in other areas.

Dr. Stonecypher introduced Mr. Martin Mangold from EdNet. Mr. Mangold stated that the Chairman of the Board of EdNet is appointed by the Governor's Office. Mr. Mangold said that he felt that the State Board has more channels than they need at the present moment. He suggested leasing additional channels.

Referring to an email that Dr. Day had received from Ms. Marie Antoon, Dr. Stonecypher stated that the current money market account balance with EdNet is \$800,569. We are currently earning \$2,995.93 in interest each month. An Express Capacity account has \$261,689 that is used for day-to-day operations. \$75,000 of this account was used to pay Mr. Mangold's contract. EdNet also has a contract with the Mississippi Technology Alliance for \$180,000 to manage the license, to explore additional licenses to be leased, and then the day-to-day operations. Interest in the amount of \$487 is earned on this account each month. They also have a state bond account for \$180,785.61.

Mr. Perry asked Mr. Mangold what EdNet is doing with the State Board's channels. Mr. Mangold stated that the State Board has 4 licenses. We currently are leasing two (2) of these. Mr. Mangold suggested keeping at least one (1) of these channels. He also said that the FCC requires that you keep at least 5% of whatever you lease, and educational content needs to be provided on the 5% that is retained.

Mr. Walker asked what procedure needed to be done in order to secure these funds on a monthly basis.

Mr. Walker asked that a motion be made to formally request the funds that are designated to the Community College Board be transferred to our SBCJC account for deposit. Upon a motion by Mrs. Pat Dickens and a second by Mrs. Brenda Yonge, the Board **unanimously approved** this request.

Mr. Martin suggested that a study be conducted to decide what should be done with the remaining balance.

Dr. Stonecypher called on Dr. Jason Pugh to give an update on grant activities. He stated that the State Board has not only received a clean audit report on grant funds received through the Mississippi Department of Employment Security, but also has been commended on the work that has been done programmatically and fiscally with the Department of Labor H1B High Growth and Pathways Grant.

Mr. Jim Southward was recognized by Dr. Stonecypher to give an update on athletics within the community and junior college system. One of the first members of the MACJC Hall of Fame, Mr. Charlie Ward, was killed in an automobile accident yesterday. He was a three (3) sport letterman at Copiah-Lincoln Community College.

Mr. Southward also stated that football has gotten off to a great start this year. Four (4) teams were preseason ranked in the Top 20. In the South Division, Mississippi Gulf Coast Community College and Jones County Junior College are both tied in first place. In the North Division, Northwest Mississippi Community College and Itawamba Community College are leading.

In soccer, the Hinds Community College women's team is in first place in the North Division. In the South Division, there is a three-way tie between Pearl River Community College, Mississippi Gulf Coast Community College, and Meridian Community College. In the men's division, Itawamba Community College and Hinds Community College are tied in the North. There is also a three-way tie in the South with Jones County Junior College, Meridian Community College, and Mississippi Gulf Coast Community College.

Mr. Southward reported that Dr. Willis Lott at Mississippi Gulf Coast Community College has been very instrumental in trying to secure a Mississippi Bowl for the Community and Junior Colleges.

Dr. Stonecypher referred to one of his handouts which deals with the subject of electronic transfers of transcripts between our institutions and the universities. The advantages include the fact that it is easier, more secure, and more efficient.

Another article about our newest Board members, Mr. Max Huey, Mr. Bobby Steinriede, and the reappointment of Mrs. Pat Dickens, was included in the Mississippi Business Journal.

Ms. Georgia Hackney was introduced as a student at Mississippi State University and is observing the Board Meeting today.

MACJC Report

Dr. Bradberry was asked by Dr. Cole to give today's report. The MACJC met on August 28, 2007. The Mississippi Crisis Response Team that works out of the Attorney General's Office came and offered their services to assist with campus security. Dr. Lynn House from IHL discussed teacher training. Dr. Bradberry reported that 70% of the people that are teaching in the state of Mississippi started their college coursework in the community college system. There needs to be a connection between the community college system and teacher training. The articulation agreement between the community colleges and IHL was discussed with Dr. Reginald (Reggie) Sykes. Recruiting guidelines are still being reviewed. The Attorney General's Opinion regarding instate tuition was also discussed.

PTK Transfers to IHL

Mr. Walker introduced Mr. Rod Risley from Phi Theta Kappa International Honor Society. They are unique in the fact that not only are they an academic honor society, but they also provide opportunities for growth and development. One of the major issues facing two-year colleges across the country is the issue of transfer. At the time of enrollment, 50% of the students had the aspiration to transfer, but only 25% actually graduate with a baccalaureate degree. One of the benefits of being a member of Phi Theta Kappa is that you will automatically qualify for a scholarship to transfer. Education is the second largest major of Phi Theta Kappa members.

Mr. Risley detailed a new program that Phi Theta Kappa is planning to launch in Mississippi in order to assist community college students in the transfer process. Support from senior institutions will fund this new program.

Presentation to Dr. Wayne Stonecypher

At the Phi Theta Kappa International Convention, a new award was designated to recognize the state directors of community college systems who have provided outstanding support on the behalf of the students. Dr. Stonecypher was one (1) of only four (4) state directors in the country to receive this inaugural award. Mr. Risley presented the award to Dr. Stonecypher in the presence of the State Board and staff. He received a standing ovation from all present.

Career and Technical Report

Dr. Jason Pugh began by introducing Mr. Shawn Mackey. He will be working in the Career/Technical Area as the Assistant Director and Program Specialist.

Dr. Pugh referred to the Prison Report (Exhibit A) that was discussed in detail at the Thursday evening meeting. No further discussion was needed.

The following program requests have been submitted:

Mississippi Delta Community College (Moorhead) – Degree, Medical Billing and Coding Option Business and Office Related Technology (CIP 51.0713)

Hinds Community College (Rankin) – Certificate, Electrical Technology

Upon a motion by Mr. Henry (Bubba) Hudspeth and a second by Mr. Bobby Steinriede, the Board **voted unanimously** to approve the program requests as listed above and presented as "Exhibit A".

Also under "Exhibit A", several news articles have been included. One of the articles describes the North Carolina Prison System, and the other is written by Dr. Debra West discussing our Career/Technical programs.

Workforce Report

Mr. Walker noted the positive response that was received yesterday at the Legislative Budget Hearings regarding Workforce in the state of Mississippi. Dr. Pugh referred to a flyer entitled "Mississippi Values". Dr. Pugh was contacted by the Governor's Office and asked to help them put together their legislative agenda for the upcoming session. Two of the main items that the Governor's Office is planning to develop for their legislative initiatives are Early Childhood Education and Workforce Training. Dr. Pugh referred to "Exhibit B" which includes a Budget Report as well as a list of our Workforce project exceptions for this fiscal year. There was a request for seven (7) policy exceptions. Four (4) have been approved, two (2) have been denied, and one (1) modified version has been approved.

Dr. Pugh stated that he had received word this week that we have been approved by the U. S. Department of Labor for a major modification to our Automotive Grant. The U. S. Department of Labor will provide \$1,000,000.00 to Northeast Mississippi Community College and Itawamba Community College to buy equipment to support Toyota's training. Mr. Jason Carter has been very instrumental in getting this accomplished.

Dr. Pugh gave the CRC update. So far over 1700 Career Readiness Certificates have been issued in the state of Mississippi. A statewide rollout is scheduled for the end of October. Mr. Carter is also doing a great job heading this program.

Accountability and Technology Report

Dr. Day started his report by referring "Exhibit C", Program Performance Indicators and Measures, which was discussed in detail on Thursday evening. There were other changes to be reported this month. Mr. Walker commended Dr. Day on an excellent report.

Program Report

Dr. Bradberry submitted a handout for the CPSCR report. It details the action that was taken by the Commission on Proprietary School and College Registration (CPSCR) at their August meeting.

Dr. Bradberry also referred to the bound handout entitled *History of Board Membership*. This will be expanded in the future. It gives a history of the board members, which governor appointed them, as well as the districts that they

represent. Mr. Walker has been appointed by three (3) different governors.

Mrs. Audra Kimble was asked to give an update on Blackboard. She stated that Blackboard is being expanded into every aspect of the community college system. The Academic Suite implementation is bringing Blackboard products into the classroom, both traditional and online. Half of the colleges went live in August, and the other half will go live in January. The Outcomes Project will be used by the colleges in their accreditation process. She stated that Mr. Terry Pollard is working on training the faculty and students in the best way to utilize Blackboard.

Mr. Walker recognized Dr. Day who made an additional comment on the Board's history. He stated that the State Board for Community and Junior Colleges was established in 1986 which gave an identity to the first community college system in the country. Prior to this point, the community colleges were operating under the Mississippi Department of Education and served as a Bureau. Three (3) university presidents and three (3) community college presidents served on that Bureau.

Legislative Report

Dr. Bradberry referred to a handout which listed the candidates for the 2007 elections. There will be ten (10) new senators serving in this next session. There will be several close races. Fourteen (14) new members will serve in the House of Representatives.

Finance Report

Mrs. Deborah Gilbert reviewed the items on the Finance as follows:

Upon a motion by Mr. Max Huey and a second by Mrs. Pat Dickens, the Board **unanimously approved** the **General Fund Disbursements – Fund 2298** for October, November, and December 2007 @ \$10,626,187 each month.

Mrs. Gilbert noted that the August Receipt came in at \$298,972.00 below the approved amount of the disbursement due to sales tax lagging behind revenue projections. Upon a motion by Mr. Ed Perry and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the **Education Enhancement Fund Disbursements** for September 30, 2007 in the amount of \$3,066,095.00.

Mrs. Gilbert reviewed **Financial Statements for Funds 2291 and Special Funds** as of Close of FY 2007; shown as Attachments 3a and 3b.

Mrs. Gilbert reviewed Financial Statements for **General Fund 2291 and Special Funds** as of August 31, 2007 – FY 2008; shown as Attachments 4a and 4b.

Mrs. Gilbert reviewed the report on **Lapse and Carryforward Funds – FY 2007**; shown as Attachment 5.

Upon a motion by Mr. Ed Perry and a second by Mr. Max Huey, the Board **unanimously approved** the **Z-1 – 1st Budget Revision** for FY 2008. It is a request to shift spending authority of \$200,000.00 from Subsidies, Loans and Grants to Contractual Services in order to contract with KeyTrain and Workkeys Job Skills Assessment System; shown as Attachments 6a and 6b.

Mrs. Gilbert reviewed the **CJC Financial Reports** for the end of FY2007; shown as Attachments 7a, 7b, 7c, 7e, and 7f.

Mrs. Gilbert stated that she had checked with Meridian Community College to see if Lauderdale County has complied with their millage requirements. Their business manager was not in today. She will follow-up on this matter.

Mr. Walker asked if Mrs. Gilbert would follow up on the four (4) counties that were not in compliance with their millage requirements and report on it at the January 2008 Board Meeting.

Travel Authorizations

There will be a meeting of the Executive Director Search Committee on Friday, October 5, 2007, from 10:00 a.m. to 12:00 noon.

Out-of-Town Meetings

The Board will meet at Pearl River Community College for their January 17 – 18, 2008 meeting. The Thursday night meeting (January 17) will be in Hattiesburg, and the Friday morning meeting (January 18) will be in Poplarville.

Discussion of Executive Director Search Committee

Mr. Walker called the Board to discuss the selection of the new Executive Director.

Mr. Perry said that he was advised by Mr. Chuck Rubisoff, our representative from the Attorney General's Office, that there is a statute that states that all applications to a public body such as ours are exempt from public records laws.

Mr. Walker reiterated that the application period ends on October 1, 2007 at 5:00 p. m. (Central Time).

Mr. Walker asked that Mrs. Gilbert mail or fax a list of all applicants to the Executive Director Search Committee on Tuesday, October 2, 2007 so that they would have time to review them before the Friday, October 5, 2007 meeting.

Mrs. Dickens asked if the application process could be reopened if there were not enough qualified applicants.

Mr. Hudspeth requested that all Board members receive the list of applicants and not just the Executive Director Search Committee.

Mr. Walker asked Mrs. Gilbert to respond to all individuals that have expressed interest in the position and refer them to the website which lists all the information that is required in order to be considered.

Mr. Hudspeth asked Mrs. Gilbert how many completed applications had been received.

Mrs. Gilbert stated that she had received two (2) applications but only one (1) complete package.


Mrs. Gilbert added that Dr. Stonecypher had sent information to anyone that had expressed an interest in the position.

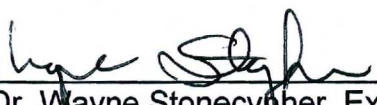
Mr. Walker asked how much has been spent on advertising the position.

Mrs. Gilbert responded that approximately \$10,000.00 has been spent on advertising thus far.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:45 a.m.


Mr. George Walker, Chairman


Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Career Technical Division Report -----	A
Workforce Division Report -----	B
Program Performance Indicators and Measures FY 2007 -----	C
Ednet Information email from Ms. Marie Antoon-----	D
Newspaper Article on New Board Members-----	E
Candidates for 2007 Elections -----	F
CPSCR Report to Board (09/21/07)-----	G
Mississippi State Board for Community and Junior Colleges <i>History of Board Membership</i> -----	H
Phi Theta Kappa International Honor Society of the Two-Year College-----	I
General Fund Disbursements – Fund 2298 for October, November and December 2007 -----	
-----	Finance Attachment 1
Education Enhancement Fund Disbursements for September 30, 2007-----	Finance Attachment 2a
Financial Statements – General Fund 2291 and Special Funds as of Close of FY 2007-----	
-----	Finance Attachment 3a & 3b
Financial Statements for Funds 2291 and Special Funds as of August 31, 2007 – FY2008 -----	
-----	Finance Attachment 4a & 4b
Report of Lapse and Carryforward Funds – FY 2007-----	Finance Attachment 5
Z-1 – 1 st Budget Revision for FY 2008-----	Finance Attachment 6a & 6b
CJC Financial Reports-----	Finance Attachments 7a, 7b, 7c, 7e & 7f